



# IMIRC COLLEGE OF LAW

Affiliated to CCS University Meerut (U.P.)  
Approved By Bar Council of India, New Delhi

Ph.: 05731-262222  
262223  
0120-4109381  
(M) : 09311699997  
09458690543

## Notice

The meeting of all teaching and non teaching staff is scheduled on 29/06/2022, at 03:00 PM in Principal Cabin.

### Agenda:

1. About initiating NAAC work.
2. Discussion about NAAC Accreditation and Assessment process.
3. Formation of NAAC Steering/Core Committee.
4. Formation of IQAC.
5. Framing of Vision, Mission and Core Values of Institute.
6. Defining PEOs, POS and PSOS of the program.
7. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

## Minutes of Meeting

### Agenda:1 About initiating NAAC work.

**Resolution:** Thorough discussion was made and it was unanimously resolved that, NAAC work is to initiated to inculcate culture of quality in institute. Further all teaching and non-teaching staff were provided with revised NAAC Manual released in 2019 for basic understanding and study.

### Agenda:2 Discussion about NAAC Accreditation and Assessment process.

**Resolution :** It was unanimously decided that NAAC application is to be submitted in academic New Process of NAAC Accreditation and Assessment is discussed. It has three stages-

1. Self Study Report (Qualitative Metrics (350 Marks) + Quantitative Metrics (650 Marks))
2. Student Satisfaction Survey (SSS)
3. Peer Team visit

### **Agenda:3 Formation of NAAC Steering/Core Committee.**

**Resolution:** Thorough discussion was made and it was unanimously resolved that, NAAC Core/ Steering committee is to be constituted consisting of key functionaries of the institute to prepare NAAC SSR. NAAC Steering/Core Committee is constituted by approval of all and Mr. Suraj Tomar is selected as NAAC Coordinator.

### **Agenda:4 Formation of IQAC.**

**Resolution:** As per NAAC Guidelines, IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

Members of IQAC were decided by consent of all present members and it was decided to communicate all members regarding First IQAC meeting on 29/06/2022 at 03:00 PM in Principal Cabin.

### **Agenda:5 Framing of Vision, Mission and Core Values of Institute.**

**Resolution:** Thorough discussion was made and it was unanimously determined that concrete steps and path needed in all directions for achieving quality excellence. For this all members focused on need of framing Vision, Mission and Core Values of Institute for setting quality benchmark. So, It was decided that, As IQAC has representation of all stakeholders, IQAC can work for framing Vision, Mission and Core Values of Institute. Once Vision, Mission and Core Values of Institute are framed will be put in various institute level committees/ bodies for approval.

### **Agenda:6 Defining of PEOS, POS and PSOS of the program.**

**Resolution:** Thorough discussion was made and it was unanimously resolved that as per new guidelines of accrediting bodies like NAAC, there is need of Defining PEOS, POS and PSOS of the program.

So, It was decided that, As IQAC has representation of all stakeholders, IQAC can work for Defining of PEOS, POS and PSOS of the program. This committee is responsible for conducting

3 Meetings for defining of Vision, Mission, PEOS, POS and PSOS of the program and submitting report to Principal. Once PEOS, POS and PSOS of all departments are defined, will be put in various institute level committees/ bodies for approval.

**Agenda:7** Issue with the permission of the Chair.

**Resolution:** present. As there were no issues to discuss meeting was concluded with vote of thanks to all

## Attendee

### Attendance

Sr. No.	Category	Name
01	Head of the Institution	Dr.Sandeep Kulshrestha
02.	NAAC Coordinator	Mr. Suraj Tomar
03.	IQAC Coordinator	Mr. Suraj Tomar
04.	Senior Faculty Member	Mr. Gaurav Sharma
05.	Administration Representation	Mr. Manoj Kumar
06.	Nominees from Student & Alumina	Mr., Rakesh Kumar
07.	Nominees of other Institution	Dr. Naveen Kumar

IQAC-COORDINATOR

Principal

## **Action Taken Report of Meeting held on 20/07/2021 Resolution in the Meeting**

1. About initiating NAAC work.

**Action Taken for Implementation & Outcomes** All teaching and concerned non teaching were provided with NAAC Manual and instructed to study NAAC Manual.

2. Formation of NAAC Steering/Core NAAC Committee. Steering/Core Committee Office Order was taken out at institute level dated 29/06/2022.

3. Formation of IQAC.

4. Framing of Vision, Mission and Core Values of Institute and Defining of Vision, Mission, PEOS, POs and PSOS of all Departments. IQAC Office Order was taken out at institute dated 02/07/2022 and Next Meeting of IQAC is planned on 20/07/2022.

IQAC-COORDINATOR

Principal