



IMIRC COLLEGE OF LAW

Affiliated to CCS University Meerut (U.P.)
Approved By Bar Council of India, New Delhi

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Notice

The first meeting of IQAC is scheduled on 07/11/2022 at 03:30 PM in Principal Cabin.

Agenda:

1. Opening words by Chairman.
2. Self-introduction of the members.
3. Introduction Speech by IQAC Coordinator.
4. About deciding Goals and Objectives of IQAC.
5. About deciding functions of IQAC.
6. About deciding IQAC Monitoring Mechanism.
7. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

Minutes of Meeting The chairman Dr Sunil kumar occupied the chair and welcomed the members for first IQAC Meeting. The following business was transacted in the meeting:-

Agenda:1 Opening words by Chairman.

Resolution: Chairman briefed all present members on the formation of IQAC cell and its overall responsibilities.

Agenda:2 Self-introduction of the members.

Resolution: All the members were given their introduction.

Agenda:3 Introduction Speech by IQAC Coordinator.

Resolution:

IQAC coordinator introduced all present members to the goals, objectives, functioning and monitoring mechanism of IQAC as per NAAC guidelines.

Agenda:4 About deciding Goals and Objectives of IQAC.

Resolution: Thorough discussion was made and Goals and Objectives of IQAC were decided as follows:-

*To develop a quality system for consistent programmed action to improve the academic and administrative performance of the college.

*To promote measures for institutional functioning towards quality enhancement Thorough imbibing quality culture and institutionalization of best practices.

Agenda:5 About deciding functions of IQAC.

Resolution:

Thorough discussion was made and functions of IQAC were decided as follows:-

- Arrangement of files of our existing feedback responses from students, parents and other stakeholders on quality related institutional processes.

*Acting as a nodal cell of the college for coordinating quality-related activities, including adoption and dissemination of good practices.

Development and application of quality benchmarks for the various academic and administrative activities of the college.

- Organization of Institute level programs and quality related programs.

Preparation of the Self Study Report Report (SSR) of the Institute based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, ISO,NIRF) in the prescribed format.

Agenda:6 About deciding IQAC Monitoring Mechanism.

Resolution: A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARS) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation. During the institutional visit the NAAC peer teams will interact with the IQACS to know the progress, functioning as well quality sustenance initiatives undertaken by them.

So as a part of IQAC Monitoring Mechanism it was decided that IQAC should meet as and when required and take review of all activities mentioned in earlier points and extend necessary suggestions/corrective actions to maintain overall quality culture in the institute..

Agenda : 7 Issue with the permission of the chair.

Resolution: As there were no issues to discuss meeting was concluded with vote of thanks to all present.

Attendance

Sr. No.	Category	Name
01	Head of the Institution	Dr.Sandeep Kulshrestha
02.	NAAC Coordinator	Mr. Suraj Tomar
03.	IQAC Coordinator	Mr. Suraj Tomar
04.	Senior Faculty Member	Mr. Gaurav Sharma
05.	Administration Representation	Mr. Manoj Kumar
06.	Nominees from Student & Alumina	Mr., Rakesh Kumar
08.	Nominees of other Institution	Dr. Naveen Kumar

Principal